

**CCC MISSING RECEIPT AFFIDAVIT**

**Missing Receipt Affidavits lacking the required information or documentation will be returned to the authorized signer.**

<b>Miscellaneous</b>		
<b>Date</b>	<b>Description (in detail)</b>	<b>Total</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____

I, the undersigned, certify that each expense described above was a valid business related charge and that a receipt has not nor will be submitted for reimbursement in addition to this affidavit.

**Signature of Payee**

\_\_\_\_\_  
**Signature of CCC President**

**\*\* Please use a separate sheet of paper to provide all necessary information that may not fit on this form. Also attach CC statements or any other documentation that may assist in substantiating this claim for reimbursement.**